



Long Stay Visa - D

Student

	Required document	Yes	No
	One file containing original documents + two files containing photocopies of the same documents		
1.	Valid Passport <ul style="list-style-type: none">Valid for at least 12 months from the date of applicationHas at least two empty pages		
2.	Visa Application Form (fully completed and signed)		
3.	Two recent photos		
4.	Photocopy of the first two pages of the passport and all the used pages		
5.	Photocopy of national identity card or residence card		
6.	Photocopy of previously granted Schengen visas		
7.	Proof of payment of the administrative fee - details about the administrative fee are available on the website of the Immigration Office Immigration Office IBZ The contribution needs to be in EUR and to be transferred to the following bank account: IBAN: BE57 6792 0060 9235 BIC: PCHQBEBB Bank: BPOST NV, Muntcentrum (zonder nr.), 1000 Brussel Beneficiary: FOD Binnenlandse Zaken, Dienst Vreemdelingenzaken, Antwerpsesteenweg 59B, 1000 Brussel		

	<p>Reference of the payment and structure of the reference: Name, first name, nationality and date of birth (day (DD), month (MM), year (JJJJ)) of the applicant (as mentioned in the passport).</p> <p>*Students in secondary education or at a private institution pay an administrative fee of 220 EUR.</p> <p>*Applicants who have been granted a public scholarship are exempted from paying the administrative fee.</p>		
8.	<p>Proof of good conduct</p> <ul style="list-style-type: none"> ○ For Jordanians: <ol style="list-style-type: none"> 1. Good Conduct certificate issued by the Jordanian General Intelligence department 2. Non-criminal record issued by the Palace of justice <p>*Both documents must be issued in English and certified by the Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman.</p> <ul style="list-style-type: none"> ○ For Iraqis: Non-criminal record translated to English and certified from the Iraqi Ministry of Foreign Affairs, Iraqi Embassy in Amman, Jordanian Ministry of Foreign Affairs and the Embassy of Belgium in Amman. 		
9.	Medical report issued by one of the Embassy's accredited doctors		
10.	Completing the student questionnaire in person at the Embassy (after lodging the application at the visa application centre)		
11.	Admission letter from the university in Belgium + proof of sufficient knowledge of the language of instruction or proof of enrolment for a preparatory year (for students registered in a <u>private</u> university in Belgium).		
12.	<p>Diploma or certificate of studies that gives access to Belgian higher education</p> <ul style="list-style-type: none"> ○ Higher Education certificate and transcripts; ○ High school certificate and transcripts. <p>*Both documents must be issued in English.</p>		
13.	<p>Proof that the applicant has or will have health insurance in Belgium</p> <ul style="list-style-type: none"> ○ Travel health insurance that is valid for at least 3 months in Belgium, 		

	<p>with a minimum cover of 30,000 EUR;</p> <ul style="list-style-type: none"> ○ Scholarship certificate with a formal commitment to pay the medical costs during the period in which the scholarship is awarded; ○ European Health Insurance Card (EHIC) (only if the applicant is moving to Belgium from another EU Member State as part of a mobility program). <p>*The absence of this proof will have consequences for the validity of the visa.</p>		
14.	<p>Proof that the student has enough financial funds to cover education and life expenses</p> <ul style="list-style-type: none"> ○ Proof of a scholarship; ○ Transfer of money on the educational institution bank account; ○ A commitment from a guarantor* who completes and signs an Annex 32 and submits proof of sufficient financial means. <p>*The guarantor must be a natural person of at least 18 y.o. or be emancipated, and:</p> <ul style="list-style-type: none"> ○ have Belgian nationality, or; ○ be a citizen of the European Union who has a right of residence for more than three months in Belgium or in another EU Member State, or; ○ be a third-country national who is admitted or authorized to stay for an indefinite period in Belgium or in another EU Member State, or; ○ be a family member up to the third degree of the dependent third-country national. 		
15.	<p>Handling fee: see website TLS Contact</p> <p>*Applicants who have been granted a public scholarship are exempted from paying the fee.</p>		

- On this checklist, all submitted documents supporting the visa application were ticked. The Embassy of Belgium will take into account only these documents when processing the application.
- The applicants are requested to provide as much information as possible to document their family background, professional and socio-economic status, ownership of land or real estate. This information is **essential** to correctly judge the intention of the applicant to leave the Schengen area before the expiry of the visa.
- In some cases, the Consulate may require extra documents, also documents that do not feature on this list at all.

- **Certificates issued in Arabic must be translated into English or one of the national languages (FR, NL, DE) and legalized.**
- Submitted documents will not be returned to the applicant.