



Your 2024–2025 FAFSA was selected for a process called verification. As required by U.S. Department of Education, the Office of Financial Aid will compare your and your parents’ data on the submitted FAFSA with the information on this worksheet and other required documents. If there are differences between your submitted FAFSA and the information provided, the Office of Financial Aid will make the necessary corrections.

Per federal law, we are unable to award or disburse any federal and/or state aid until this is completely resolved.

Dependent Student’s Information

	B	
Student’s Last Name, First Name, MI	Student Benedictine ID No.	Student’s Date of Birth (MM/DD/YYYY)
Street Address (include apt. no.)	City, State	Zip Code
		Email Address

A. Dependent Student’s Family Information

List the names of all the members in your parent(s)’ household in the chart below. You must include:

- **Yourself**
- **Your parent(s)** --Your parents/stepparents. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces.
- **Your siblings** – Your siblings, that live or live apart and will receive more than half of their financial support from your parent(s) from July 1, 2024 through June 30, 2025. Include siblings if they live apart due to temporary absence such away at college or military service.
- **Other persons** – that live with your parent(s) and if your parent(s) will provide more than half of their support from July 1, 2024 through June 30, 2025.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on the **2022 U.S. Federal Tax Return** if the parent were to file a federal tax return at the time of completing the 2024-2025 FAFSA. As a result, the parent should not include any unborn children in the family size.

Full Name	First	Middle	Last	Age	Relationship to Student
EXAMPLE:	Benjamin	Robert	Jones	18	Brother
					Self

B. Student's Income Information to Be Verified

Check one of the boxes below, if you are Tax Return Filer:

- The student provided consent and approval to share and import income and tax information directly from the IRS to the FAFSA form. No, further documentation will be needed to verify 2022 income.
- The student's 2022 income tax return information was not available or could not be used to import, therefore, the student **must** submit a 2022 IRS Tax Return Transcript or a signed copy of the 2022 U.S. Income Tax Return and applicable schedules to the University.

Check one of the boxes below, if you are Non-Tax Filer Tax Return:

- The student was not employed and had no income earned from work in 2022.
- The student was employed in 2022 and earned income in 2022.

If you did not complete or were not required to file 2022 U.S Income Tax Return, list all sources of income and amounts earned in 2022 below, attach W-2s or equivalent document for each source.

Employer's Name/ Income Source	Proof of Income	Total 2022 Income Amount
		\$
		\$
		\$

Initial here _____ certifying, you, the student is not required to file 2022 U.S. Income Tax Return; you earned less than the standard deduction; \$12,950.

C. Parent's Income Information to Be Verified

Check one of the boxes below, if you are Tax Return Filer:

- The parent(s) provided consent and approval to share and import income and tax information directly from the IRS to the FAFSA form. No, further documentation will be needed to verify 2022 income.
- The parent(s) 2022 income tax return information was not fully transmit from the IRS to the FAFSA form. Therefore, the parent(s) **must** submit a 2022 IRS Tax Return Transcript or a signed copy of the 2022 U.S. Income Tax Return and applicable schedules to the University.

Check one of the boxes below, if you are Non-Tax Filer Tax Return:

Non-tax filers must provide a Verification of Non-Filing Letter from the IRS. A Verification of Non-filing Letter can be obtained from the IRS. *Only in selected cases can the Office of Financial aid accept a signed statement certifying that an unsuccessful attempt was made to obtain a Verification of Non-Filing Letter from the IRS.*

- The parent(s) were not employed and had no income earned from work in 2022.
- The parent(s) were employed in 2022 and earned income in 2022. List all sources of income and amounts earned in 2022 below, attach W-2s or equivalent document for each source.

Employer's Name/ Income Source	Proof of Income	Total 2022 Income Amount
		\$
		\$
		\$

D. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct. **Digital/electronic signatures cannot be accepted. All parties must sign and date in ink (wet signature is required).** You can submit this form via email to financialaid@ben.edu or upload document dropbox located on our [website](#).

Student's Signature Date

Parent's Signature Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.