

Bill of Sale / Receipt for Sale of a Vehicle

Licensing – Privacy Notice

How is your information used?

We may use your information to: process applications, investigate and prosecute relevant illegal activities, investigate and prosecute Corporate Fraud; send you communications that you have requested or that may be of interest; ask agencies, government departments or other public bodies to give us information they have about you; check information you have provided, or information about you that someone else has provided, with other information we hold; get information about you from certain third parties, or give information to them to check the accuracy of information, prevent or detect fraud or protect public funds. These third parties include Government Departments, other Local Authorities and private sector companies, as allowed by law.

Who has access to your information?

We may share your information with:

- Other Council Departments – to ensure we meet our statutory duties; or to collect debt, and prevent fraud and the misuse of public funds.
- External organisations, for example, HM Revenues & Customs, the Department of Work and Pensions, the Police, the Audit Commission and other enforcement agencies and third parties, for other purposes allowed by law, including, to prevent fraud and the misuse of public funds.

For further information about how your personal information will be used, please visit www.derby.gov.uk where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from - licensing@derby.gov.uk

Please use this as your bill of sale/receipt of sale of a vehicle unless you have a purchased your vehicle from a car auction/motor dealer who will provide you with a bill of sale/receipt on their authorised paperwork.

I/we (print full name) _____

of (home address, business address or registered address if a limited company)

have sold (make and model of vehicle) _____

registration number _____

to (print full name) _____

of (home address, business address or registered address if a limited company)

on (date) _____

Sellers signature _____

Buyers signature _____

